

## Application Form for the OPUS Grant

### Guidelines

Please read these guidelines carefully before filling in the application form.

- Use **English** to fill in the forms.
- If you cannot fill in a field, type 'Not applicable'.
- Do not submit original certificates and transcripts as we do not return any materials.
- Please submit all documents **together in one file named in a format OPUS 17 Post-Doc / PhD Student Surname Name.pdf** and send the application **only once**.
- The deadline for applications is **31<sup>st</sup> December 2021**.
- Required documents: Completed Application Form, please use the provided form available at: [www.karolqrela.eu](http://www.karolqrela.eu) + CV, consent clause on the processing of personal data, the template available at: <http://www.chem.uw.edu.pl/oferty-pracy/>, declaration of the acceptance of the competition rules at the University of Warsaw, the template available at: <http://www.chem.uw.edu.pl/oferty-pracy/>.
- Requirements: PhD degree in chemistry defended no sooner than 7 years before employment date (or thesis close to being defended), advance knowledge of organic synthesis and organometallic chemistry, very good command English, least three papers in international journals (top journal preferred).
- We will inform selected candidates by email.
- In the case of not signing the contract by the candidate, due to the resignation, we reserve the right to choose the next candidate from the ranking list.
- We reserve the rights to invite the selected candidates only.
- We recommend that you keep a printout of your application for future reference.

## 1. GENERAL INFORMATION

Family name	First name	Middle name(s)
Date of birth	Place of birth	Nationality

Sex:

Marital Status:

Address:

Street		
Postal code	City	Country
e-mail		
Phone no. (work)		
Fax no.		

Herewith, I apply for:

<input type="checkbox"/>	PhD Student	Date of MSc defence:	Place/Institution of PhD defense:
<input type="checkbox"/>	Post-Doc	Date of PhD defense:	Place/Institution of PhD defense:

I'm ready to start my work in Opus 17 from:

(Date)
--------

I certify that all provided information is true.

Signature	Date
-----------	------

## 2. Education



### 3. Honors, scholarships, awards

List any honors, scholarships, prizes and awards (if any) that you feel are relevant to this application. Include dates and a brief description.

#### 4. Research Experience if applicable

On this page, write the short description of your research experience. Please describe it briefly in a separate paragraphs. Please do not exceed 300 words.

## 5. Further information on Research Experience

### 5.1. Scientific publications

On this page include list of authors, title, journal reference (include percentage assessment of effort put into creating the publication)

## 5.2. Attendance of scientific conferences

On this page include title and type of presentation, name of the conference.

--

### 5.3. Internships and scientific trips (where / how long)

### 5.4. Participation in the implementation of scientific research projects (position / dates)

### 5.5. Activity in research clubs and associations (function / dates)



## 5.6. Participation in chemical competitions and Olympiads



## 6. Laboratory experience (including well-known laboratory techniques)

## 7. Knowledge of foreign languages

## 8. Motivation

On this page, please describe (in no more than 300 words) why you are interested in the above subjects.

**9. Other information that the candidate considers relevant to this competition**

## 10. Responsibilities of Postdoctoral Fellows / PhD Students

Prof. Karol Grela (the Supervisor) recognizes that postdoctoral research fellows are trainees working in an apprenticeship mode in preparation for a career as scientific professionals.

Responsibilities of postdoctoral fellows in the Research Group include the following:

- Perform the research required by the Supervisor to a highest standards and in accordance with ethics and all internal regulations of the Research Group.
- Work in a collegial and cooperative manner with the Supervisor and other co-workers.
- Build a publication record. This involves research according the Grant Proposal and possibly also your own ideas in line of the grant subject.
- Get involved with supervising students. Help selected PhD Students in the laboratory and get involved in supervising Masters Students. This includes overseeing the progress of PhD and MSc Students' projects, allocating their time, planning deliverables, teaching them on how to use the basic laboratory equipment and techniques, etc.
- Learn how to fix/calibrate/maintain critical equipment and software, to become proficient in.
- Build an international reputation by taking part in meetings with external parties and visiting scholars, attending to scientific lectures and workshops, presenting results at meetings, and by reading and writing critical reports, reviews etc.
- Gain some teaching experience. This is absolutely crucial if you want a faculty position later.
- Learn how to manage projects.
- Start to devise a strategic research plan. While it is fun to do opportunistic research, solving a problem that comes along or investigating any idea that pops into your head, a better long term strategy is to formulate an interesting long term research plan and follow it, building result upon result.

I declare that I have read the Responsibilities of Postdoctoral Fellows / PhD Students and fully accept them:

Signature	Date
-----------	------

## 11. References

Please list below the names, institutions and email addresses of the referees who we can ask for your recommendation.

### Referee 1

Name
Institution
Email

### Referee 2

Name
Institution
Email

### Referee 3

Name
Institution
Email

## 12. Returning the application

Please submit your application together with accompanying documents (certificates, etc.) electronically as a one PDF file **OPUS 17 Post-Doc Surname Name.pdf** to the e-mail address:

**[kl.grela@uw.edu.pl](mailto:kl.grela@uw.edu.pl)**

before the deadline: 31.12.2021.

**Please in the subject line place:**

OPUS 17 Post-Doc Surname Name.

**Contact and information:**

Magdalena Walczak, MSc., Eng.

Biological and Chemical Research Center, Faculty of Chemistry, University of Warsaw, Żwirki i Wigury 101 r. 3.31, 02-089 Warsaw, Poland

+48 22 55 26 532

e-mail: [kl.grela@uw.edu.pl](mailto:kl.grela@uw.edu.pl)